**CEMS Skill of Giving**

**Form**

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| --- | --- |
| **Student Contact Information** | |
| **First Name** |  |
| **Surname** |  |
| **SGH student ID** |  |
| **Email** |  |
| **Home university** |  |
| **Host university** |  |

|  |  |
| --- | --- |
| **Institution/NGO’s Contact Information (Beneficiary)** | |
| **Institution/NGO’s Name** |  |
| **Primary Industry** |  |
| **Address** |  |
| **City** |  |
| **Country** |  |
| Institution’s/NGO’s Main contact | |
| **First Name** |  |
| **Surname** |  |
| **Email** |  |
| **Phone** |  |

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| **Skill seminar Information** | |
| **Description of the volunteer work/charity/social work** |  |
| **Key challenges** |  |
| **Expected learning outcome** |  |
| **Date and time of contribution (at least 4 hours) - DD/MM/YY 00:00-00:00** |  |
| **Form of work** | ☐ alone  ☐ in group ( Name other persons …........................................................................  …....................................................................... |
| Date of submission of the form and other documents | **DD/MM/YY** |
| I am also submitting:   * **a formal, verifiable certificate or statement from the institution/NGO’s beneficiary (send from institutions official e-mail or signed and send by scan)** * **personal documentation, for example in a series of photos or a short film.** * ***An individual reflection paper* (approximately 950 – 1050 words but can be longer) where the learning gained from the experience is described. In particular, how the student believes that the experience and the qualities that he/she drew on (for example acceptance, generosity) impact him/her and will be incorporated in his/her future professional and leadership roles.** |  |

**Please return completed form by email to:**

CEMS Office at SGH

cems@sgh.waw.pl