

APPENDIX No. 1

to the CEMS MIM Selection Rules & Regulations

**LANGUAGE REQUIREMENTS
FOR CEMS MIM***(last update – 5 June 2024)*

1. According to the CEMS MIM requirements, all candidates must present one of the following certificates of their proficiency in English, which automatically is their first foreign language (FL 1):
 - a) TOEFL (PBT/CBT/iBT) with the result of 600/250/100 or higher,
 - b) IELTS (Academic) at 7.0 level or higher,
 - c) CAE at „B” level or higher
 - d) CPE (Grade A, B, C, or C1 Certificate)
 - e) BEC Higher (Grade “B” or higher)
 - f) PTE Academic (minimum score: 68)
 - g) GCSE (A-Level) exam issued in Singapore
2. Exemption from the above rule is granted to:
 - a) graduates of undergraduate or graduate level study programmes (with English as the language of instruction) at CEMS member universities/schools, or universities/schools that are EQUIS or AACSB International accredited, or issued in an English-speaking country;
 - b) students who completed CEMS Accredited Course in English at C1 or C2 level (both written and oral).
3. Proof of proficiency in the second foreign language (FL2) is optional and verified based on:
 - a) SGH Language Competence Tests passed at a minimum level of B1 (taken in the calendar year calculated according to the following formula: $x-2$, where “x” stands for the calendar year in which the selection takes place),
 - b) CNJO certificate on completing SGH tutorials in foreign language for economics (*zaświadczenie o ukończeniu lektoratu z języka obcego ekonomicznego*) signed by CNJO director at minimum level of B1,
 - c) commercial tests’ certificates listed in Table 1 passed at the B1 minimum level, provided they fulfil validity periods, as stipulated in clause 4.
 - d) CEMS Accredited Language Course,
 - e) SGH tutorials or accepted university/commercial elementary courses credited with at least 5 ECTS,
 - f) CEMS accredited cultural institute course at B1 level minimum with workload of 4-6 contact hours per week, per semester (minimum 60 contact hours). Important: no minimum workload applied to courses at B2 or higher level. The courses must be in-person or live online.
4. The validity of commercial tests and CNJO certificates is limited by CEMS according to the level of proficiency (in ESOP/CEF scale) to:
 - a) 2 calendar years for A1 to B1+ level certificates,
 - b) 5 calendar years for B2 and B2+ level certificates,
 - c) eternal validity for C1 or higher-level certificates.

The validity period is defined as calendar years before the planned start of the MIM year and calculated according to the following formula: $x - \text{years of validity}$, where “x” stands for the calendar year in which the student begins his/her MIM year.

5. In the case described in clause 3.b, the candidate is awarded points assigned to a given level of proficiency (in ESOP/CEF scale) for SGH tutorials according to Table 1; the certificates are issued by CNJO on the candidate's request according to the rules as announced at: [Lektoraty | SGH | Szkoła Główna Handlowa w Warszawie](#)
6. In the case described in clause 3.d, the candidate is awarded points assigned to a given level of proficiency (in ESOP/CEF scale) for SGH tutorials according to Table 1.
7. In the case described in clause 3.e, the candidate is not awarded any points
8. In the case described in clause 3.f, the candidate is awarded 2.5 points (B1 equivalent).
9. Optionally, students may be assigned points for the given (other than English) language, provided they submit a copy (or upon request also the original) of:
 - a) certificate of secondary education abroad in a foreign language - the equivalent of B2 proficiency level,
 - b) certificate of maturity (secondary education) obtained from a school in Poland with a foreign language of instruction or a certificate that confirms that a given student may enrol for studies abroad in the given language - equivalent of B2 proficiency level,
 - c) diploma of graduation from studies abroad in the given language (the language of instruction) – equivalent of C1 proficiency level,
 - d) diploma of graduation from studies in philology or applied linguistics in the given language – equivalent of C1 proficiency level.
10. In the case of languages that are neither tested at SGH nor stipulated in Table 1.:
 - a) the student is obliged to present proof of taking courses in the given language with an achieved level of proficiency in the CEF scale and ECTS credits awarded, or any certificate, (provided it contains information about the level of proficiency in the CEF scale or such information is published by the issuing body);
 - b) the final decision on whether to accept the presented document as proof of proficiency will be made by the CEMS Language Co-ordinator at SGH;
 - c) the number of points awarded for that language will equal the number of points assigned to a given level of proficiency (in ESOP/CEF scale) for SGH tutorials according to Table 1.
11. Native speakers of English (or candidates who declared English as their mother tongue) must select another language as FL1 and provide proof of proficiency at the B2 minimum level (or pass the SGH Language Competence Test at the B1 minimum level).
12. Following Clause 5.4.a) of the Selection Rules, the candidates, who are not SGH graduates or were admitted to SGH as foreigners, and have no valid proof of proficiency in FL2, will be granted selection points for proficiency in FL2 equal to the average number of points obtained for this criterion by other candidates, who have met all formal requirements at the I stage of the selection process.
13. Certificates that do not fulfil minimum requirements, will not be accepted.
14. Certificates obtained based on "Home" editions of the tests will be accepted equal to their regular versions.
15. All above-mentioned confirmations of proficiency in a foreign language (except the results of the SGH Language Competence Test) must be uploaded during the application online or by email to cems@sgh.waw.pl by the deadline (as announced in Appendix 4).

TABLE 1.
A LIST OF SGH-ACCEPTED COMMERCIAL TESTS WITH CONVERSION
INTO SELECTION POINTS AND CEMS MIM APPLICABILITY

Language	Certificate	Test result			Proficiency level in CEF scale	Selection points awarded
		iBT	CBT	PBT/ITP		
ENGLISH	TOEFL	100-105	250-260	600-620	C1	N/A
		106-117	263-287	623-663	C1+	N/A
		118-120	290-300	667-677	C2	N/A
		IELTS (Academic)			7.0-7.5	C1
				8.0	C1+	N/A
				8.5-9.0	C2	N/A
	CAE	B			C1+	N/A
		A			C2	N/A
	CPE	Level C1 Certificate			C1	N/A
		C			C2	N/A
		B			C2	N/A
		A			C2+	N/A
	BEC	Higher (A)			C1	N/A
		Higher (B)			C1	N/A
	GCSE	A-level (issued in Singapore)			C1	N/A
		PTE (Academic)	68-78			C1
79-82			C1+	N/A		
83-90			C2	N/A		
CHINESE	HSK	3 (min. score: 180)			B1	2.5
		4 (min. score: 180)			B2	10
		5 (min. score: 180)			C1	15
		6 (min. score: 120)			C2	20
	HSKK (min. score 60)	Basic/Primary			B1	2.5
		Intermediate			B2	10
		Advanced			C2	20
	Business Chinese Test	BCT 2			B1	2.5
		BCT 3			B2	10
		BCT 4 (300-399)			C1	15
BCT 5			C2	20		
CZECH	State exam	The Language School of the Capital City Prague			B1	2.5
					B2	10
					C1	15
	CCE	Charles University			B1	2.5
					B2	10
					C1	15
DANISH	Prøve i Dansk 2			B1	2.5	
	Prøve i Dansk 3			B2	10	
	Studieprøven			C1	15	
DUTCH	NT2	Programma I			B1	2.5
		Programma II			B2	10
	PMT	CNaVT-KUL			B1	2.5
	PPT				B2	10
	PTHO				B2	10
	PAT				C1	15

FINNISH	YKI Suomen kieli	YKI 3	B1	2.5	
		YKI 4	B2	10	
		YKI 5	C1	15	
		YKI 6	C2	20	
FRENCH	DELTA	EFI	B1	2.5	
			B2	10	
	DFP Affaires / Relations Internationales	CCI Paris île-de-France	B1	2.5	
			B2	10	
			C1	15	
			C2	20	
	DALF	EFI	C1	15	
			C2	20	
	TEFAQ	CCI Paris île-de-France (4 skills: CE/CO/EE/EO)	B1	2.5	
			B2	10	
			C1	15	
			C2	20	
	TEF / TEF Canada	CCI Paris île-de-France (4 skills: CE/CO/EE/EO)	B1	2.5	
			B2	10	
			C1	15	
			C2	20	
GERMAN	ÖSD	Zertifikat B1/B2	B1	2.5	
		Zertifikat B1/B2	B2	10	
		Zertifikat C1/Oberstufe Deutsch	C1	15	
		Zert. C2/Wirtschaftsprache Deutsch	C2	20	
	DSD II	Zweite Stufe	B1	2.5	
			B2	10	
			C1	15	
	TestDaF*	TDN 3	B2	10	
		TDN 4	B2+	12.5	
		TDN 5	C1	15	
	Goethe	Goethe Zertifikat B1	B1	2.5	
		Goethe Zertifikat B2	B2	10	
		Goethe Zertifikat C1	C1	15	
		Goethe Zertifikat C2 (GDS)	C2	20	
	DSH	DSH-1	(57-61%)	B1+	5
			(62-66%)	B2	10
		DSH-2	(67-74%)	B2+	12.5
			(75-81%)	C1	15
		DSH-3	(82-89%)	C1+	17.5
			(90-100%)	C2	20
	telc Deutsch, telc Deutsch C1 Hochschule	Telc GmbH	B1	2.5	
			B2	10	
			C1	15	
			C2	20	
	UNICert@ AKS	Stufe I	B1	2.5	
		Stufe II	B2	10	
		Stufe III	C1	15	
		Stufe IV	C2	20	
Prüfungsteil "Deutsch"	Studienkollegs in Deutschland	C1	15		
		C2	20		

GREEK	Certificate of Attainment in Greek	B1		B1	2.5
		B2		B2	10
		C1		C1	15
		C2		C2	20
HUNGARIAN	ELTE Idegen-nyeovi Tovab-kepzo központ	ORIGO nyelvvizsga egynyelvü	alapfokú	B1	65
			közepfokú	B2	80
			felsőfokú	C1	90
IRISH	TEG	Meánleibhéal 1		B1	2.5
		Meánleibhéal 2		B2	10
		Ardleibhéal 1		C1	15
ITALIAN	CIC	Intermedio		B1	2.5
		Avanzato		C1	15
	CELI (Perugia)	2		B1	2.5
		3		B2	10
		4		C1	15
		5		C2	20
	CILS (Siena)	CILS 1		B1	2.5
		CILS 2		B2	10
		CILS 3		C1	15
		CILS 4		C2	20
	AIL (Florence)	DILI B1/DILC		B1	2.5
		DILI B2		B2	10
		DALI 1/DALC		C1	15
DALI 2		C2	20		
JAPANESE	JLPT	N4		B1	2.5
		N3		B2	10
		N2		C1	15
		N1		C2	20
KOREAN	TOPIK II	Level 3		B1	2.5
		Level 4		B2	10
		Level 5		C1	15
		Level 6		C2	20
LUXEMBOURGISH	LaF	Institut National des Langues (Luxembourg)		B1	2.5
				B2	10
				C1	15
NORWEGIAN	Bergenstesten	Folkeuniversitetet Test i norsk - høyere nivå,		B2	10
				C1	15
POLISH	State Certificate Examination in Polish as a FL	Poziom podstawowy		B1	2.5
		Poziom średni ogólny		B2	10
		Poziom zaawansowany		C2	20
PORTUGUESE	DEPLE			B1	2.5
	DIPLE			B2	10
	DAPLE			C1	15
	DUPLE			C2	20
	CELPE-Bras	Intermediário		B1	2.5
		Intermediário Superior		B2	10
		Avançado		C1	15
Avançado Superior		C2	20		
RUSSIAN	TORFL-TEU/TBU	Passed		A1/A2	0
	TORFL-TKRI 1	Passed		B1	2.5
	TORFL-TKRI 2	Passed		B2	10
	TORFL-TKRI 3	Passed		C1	15
	TORFL-TKRI 4	Passed		C2	20

SPANISH	DELE	Nivel B1	B1	2.5
		Nivel B2 (Intermedio)	B2	10
		Nivel C1	C1	15
		Nivel C2	C2	20
	SIELE	459-684,99	B1	2.5
		685-857,99	B2	10
		858-1000	C1	15
SWEDISH		Sfiprøvet	B1	2.5
		SWEDEX	B1	2.5
			B2	10
		TISUS	C1	15
ANY LANGUAGE (FL2)	Test kompetencyjny SGH	60-69	B1	2.5
		70-75	B1+	5
		76-82	B2	10
		83-87	B2+	12.5
		88-100	C1	15
	CNJO Certificate (tutorials)***		B1	2.5
			B1+	5
			B2	10
			B2+	12.5
			C1	15
			C1+	17.5
			C2	20
	TELC BULATS (all parts, overall band), Linguaskill (all parts, average score) onDaF, onSET, other certificates		B1	2.5
			B2	10
			C1	15
			C2	20

	Mandatory Certificates of Proficiency in English
	Certificate or test result not sufficient to fulfil FL2 requirement or not accepted by CEMS.
	Certificate level accepted as FL2 (third language)
*	TestDaF/DSD II – It is required to achieve the given level of TDN/CEF in all 4 criteria
**	Based on the CNJO certificate and translated according to the CNJO conversion table of the grades into CEF/ESOP scale presented in Tables 2 & 3
***	B1 and B1+ results are exempt from CEMS language tests only if the tutorials were completed within 2 years before the CEMS MIM year.

Unless otherwise stated, the student must take an exam in all tested skills. Exams taken only in selected parts (e.g. Writing & Listening, but without Speaking & Reading, etc.) will not be accepted.

COMBINATIONS OF LANGUAGES THAT ARE NOT ALLOWED TO CLAIM YOUR FL2 PROFICIENCY

CEMS requires graduation proficiency in three languages including your mother tongue. However, there are certain combinations of languages that (due to proximity or other reasons) are not allowed. For example, if you are a citizen of Belarus and you have completed education in Russian, you cannot claim proficiency in three languages: English, Belarussian and Russian. You must be proficient in another language to claim it and get extra selection points for proficiency in FL2 in such a case.

However, if you are a citizen of Belarus, and you have completed studies in Polish, then you may claim your Belarussian as your mother tongue and Polish as your FL2 (your FL1 is English in this case).

Here is the current list of CEMS-banned combinations of languages:

- Bosnian / Croatian / Serbian / Montenegrin / Slovenian
- Danish / Faroese
- Danish / Norwegian / Swedish
- Dutch / Flemish / Frisian / Afrikaans
- Kazak / Russian
- Slovak / Czech
- Spanish / Catalan
- Ukrainian / Belarussian / Russian
- Luxembourgisher / German
- Galician /Spanish