

**Consolidated text** based on: Regulation No. 67 of 17 July 2020, Regulation No. 38 of 24 May 2021, Regulation No. 23 of 19 March 2022 and Regulation No. 31 of 24 May 2023.

**Legal status in force as of 24 May 2023**

## **REGULATION NO. 67**

### **OF THE RECTOR OF THE SGH WARSAW SCHOOL OF ECONOMICS**

**of 17 July 2020**

**on doctoral scholarships at the Doctoral School at the SGH Warsaw School of Economics**

Pursuant to Article 23(1) in conjunction with Article 209 of the Act of 20 July 2018 – Law on Higher Education and Science (Journal of Laws of 2020, items 85, 374, 695, 875 and 1086)<sup>1)</sup>, it is ordered as follows:

#### **§ 1**

The Regulation sets out the amount, rules and procedure for granting and paying doctoral scholarships referred to in Article 209 of the Act of 20 July 2018 – Law on Higher Education and Science, hereinafter referred to as the ‘Act’. The Regulation also sets out the criteria for differentiating the amount of the doctoral scholarship according to the achievements of the doctoral student.

#### **§ 2**

1. Doctoral students studying at the Doctoral School at the SGH Warsaw School of Economics, hereinafter referred to as the ‘Doctoral School’, receive a doctoral scholarship.

2. Subject to paragraph 2a, the doctoral scholarship amounts to:

- 1) 37% of a professor’s salary referred to in Article 137(2) of the Act, hereinafter referred to as ‘professor’s salary’ – from the month of commencement of education at the Doctoral School, until the month (inclusive) in which the mid-term evaluation is conducted, referred to in Article 202(2) of the Act, hereinafter referred to as the ‘mid-term evaluation’;

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<sup>1)</sup>The consolidated text of this act has been announced in Journal of Laws of 2023, item 212.

- 2) 57% of a professor's salary – from the month following the month in which the mid-term evaluation was conducted until the month in which the education at the Doctoral School is completed, subject to paragraph 3.
- 2a. For a doctoral student undergoing training in the 'Implementation Doctorate' Programme, the doctoral scholarship amounts to:
- 1) PLN 3 450.00 – until the month (inclusive) in which the mid-term evaluation is conducted;
  - 2) PLN 4 450.00 – after the month in which the mid-term evaluation was conducted.
3. The scholarship referred to in paragraph 2 shall be paid in accordance with § 10(1) and (2)-(5) without a decision being issued on its award.
- 3a. The scholarship referred to in paragraph 2a shall be paid in accordance with § 10(1a)-(5).
4. The total period of receiving a doctoral scholarship cannot exceed four years.

### § 3

1. A doctoral student who has a disability certificate, a certificate on the degree of disability or a certificate referred to in Article 5 and Article 62 of the Act of 27 August 1997 on Vocational and Social Rehabilitation and Employment of People with Disabilities (Journal of Laws of 2020, items 426, 568 and 875)<sup>2)</sup> shall receive a doctoral scholarship increased by 30% of the amount referred to in § 2(2)(1).
2. A doctoral student who has submitted their dissertation at an earlier date than the completion date provided for in the training program shall receive a doctoral scholarship until the date on which the completion date expires, but for no longer than 6 months, subject to the provision of § 2(3). The scholarship referred to in the preceding sentence may be paid as a single payment; the decision in this regard shall be taken by the Vice-Rector in charge of doctoral students at the request of the Dean of the Doctoral School.

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<sup>2)</sup>The consolidated text of this act has been announced in Journal of Laws of 2023, items 100, 173, 240 and 852.

#### § 4

1. The amount of the doctoral scholarship referred to in § 2(2) and § 2(2a) may be increased by an amount not exceeding PLN 1 600 gross per month, hereinafter referred to as the 'scholarship increase'.
2. The decision on the amount of the scholarship increase referred to in paragraph 1 for a given academic year shall be taken by the Vice-Rector in charge of the Doctoral School, at the request of the Dean of the Doctoral School, by 31 May of the year preceding the academic year to which the scholarship increase relates.
3. The increased doctoral scholarship, being the sum of the scholarship:
  - 1) referred to in § 2(2), or
  - 2) referred to in § 2(2a),and the amount of the scholarship increase referred to in paragraph 1 shall be granted for an academic year.
4. The increased doctoral scholarship may be awarded to two doctoral students each year of education, in any programme in which education is provided at the Doctoral School. The Rector may increase the number of scholarships at the request of the Dean of the Doctoral School.

#### § 5

1. In the first year of education at the Doctoral School, the increased doctoral scholarship may be awarded to a doctoral student who has jointly fulfilled the following conditions:
  - 1) received a minimum of 5 points for academic achievements in the recruitment procedure, and
  - 2) obtained at least 85 points in the entire recruitment procedure.
2. The increased doctoral scholarship shall be awarded on the basis of a ranking list determined taking into account the total number of points referred to in paragraph 1.

#### § 6

1. In the second and subsequent years of education at the Doctoral School, the increased doctoral scholarship may be awarded to a doctoral student who, in the academic year preceding the submission of the application for the increased scholarship, had scientific achievements referred to in paragraph 2. For research projects, points shall be awarded for each year of the project.

In the second and subsequent years of the project, a doctoral student may obtain 75% of the number of points from the grant.

2. The increased doctoral scholarship shall be awarded on the basis of a ranking list in which the doctoral student's achievements shall be awarded points according to the following rules:
  - 1) the number of points awarded for scientific achievements included in the evaluation of the University's scientific activity shall be determined in accordance with the rules laid down in the regulation issued pursuant to Article 267(2)(1) of the Act;
  - 2) for scientific achievements other than those referred to in point 1, five points shall be awarded for each achievement; however:
    - a) in the case of participation in a conference, points shall only be awarded for active participation in a scientific conference, understood as a scientific meeting held in a place accessible to the general public, at which at least 5 papers of different authors are presented and which has a body responsible for the content, e.g. a scientific committee / scientific council, consisting of at least 3 academic staff members holding at least an assistant professor (doktor habilitowany) degree in the case of national conferences or at least a doctoral degree in the case of foreign conferences;
    - b) for participation in a research project not led by a doctoral student, 3 points shall be awarded.
  - 3) for work on the doctoral dissertation under the supervision of a supervisor(s) or assistant supervisor from a foreign research centre, 2 points shall be awarded.
4. The increased scholarship may be granted to doctoral students who have achieved at least 20 points and made progress in the preparation of the doctoral dissertation in accordance with the Individual Research Plan, as confirmed by the supervisor.

## § 7

1. Following a mid-term evaluation, the increased doctoral scholarship may be awarded to a doctoral student who, in the academic year preceding the submission of the application for the increased scholarship, had scientific achievements referred to in paragraph 2. For research projects, points shall be

- awarded for each year of the project. In the second and subsequent years of the project, a doctoral student may obtain 75% of the number of points from the grant.
2. The increased doctoral scholarship shall be awarded on the basis of a ranking list in which the doctoral student's achievements shall be awarded points according to the following rules:
    - 1) the number of points awarded for scientific achievements included in the evaluation of the University's scientific activity shall be determined in accordance with the rules laid down in the regulation issued pursuant to Article 267(2)(1) of the Act;
    - 2) for scientific achievements other than those referred to in point 1, five points shall be awarded for each achievement; however:
      - a) in the case of participation in a conference, points shall only be awarded for active participation in a scientific conference, understood as a scientific meeting held in a place accessible to the general public, at which at least 5 papers of different authors are presented and which has a body responsible for the content, e.g. a scientific committee / scientific council, consisting of at least 3 academic staff members holding at least an assistant professor (doktor habilitowany) degree in the case of national conferences or at least a doctoral degree in the case of foreign conferences,
      - b) for participation in a research project not led by a doctoral student, 3 points shall be awarded.
    - 3) for work on the doctoral dissertation under the supervision of a supervisor(s) or assistant supervisor from a foreign research centre, 2 points shall be awarded.
  3. The increased scholarship may be granted to doctoral students who have achieved at least 30 points and made progress in the preparation of the doctoral dissertation in accordance with the Individual Research Plan, as confirmed by the supervisor.

## § 8

1. The Dean of the Doctoral School shall, at least 30 days before the final date for the submission of applications, announce, on the Doctoral School's website and on its notice board, a contest for the increased doctoral scholarship, excluding the increased doctoral scholarship awarded in the first year, which is granted on the basis of the recruitment results.

2. Points shall be awarded for a given scientific achievement only once during the course of education at the Doctoral School. It is not acceptable to demonstrate scientific achievements for which a doctoral student has already received points when applying for the increased doctoral scholarship in previous years.
3. Scientific achievements should be documented as follows:
  - 1) for authorship or co-authorship of scientific articles and scientific monographs (edition of scientific monographs) – the page of the scientific monograph or journal with the forenames and surname of the author(s), title of the scientific monograph or scientific article, name of the publisher, place of publication, year and month of issue, along with a bibliometric analysis prepared by the employees of the Library of the SGH Warsaw School of Economics;
  - 2) for research projects – a grant agreement or a title of the grant with the number of the agreement and the name of the financing institution or a statement of the head of the research project containing information about the number of the agreement, source of financing, duration and purpose of the project, the role played by the doctoral student in the project and the scope of tasks performed by them, and about the effects of the project;
  - 3) for presentations at international conferences – a certificate or statements by the organiser of the scientific conference attesting to the delivery of a scientific paper or presentation of a poster on the part of the doctoral student, or the programme for the scientific conference, or post-conference materials, including forenames and surnames of the speakers and designations of the higher education institutions represented thereby, together with a document confirming the composition of the body responsible for the substantive content of the conference and the number of papers delivered;
  - 4) for scientific internships at a foreign scientific institution of at least one month – a statement of the foreign scientific institution attesting that the intern completed their scientific internship, with such data as: the intern's forename and surname, name of the scientific institution, and the duration of internship;
  - 5) for joint implementation of research with a foreign centre – an agreement with that centre or a certificate confirming the nature of the participation in the research and the nature of the implementation of the research;
  - 6) for foreign supervisor(s) or assistant supervisor – a decision of the Dean of the Doctoral School on their appointment,

- 7) for activity as a doctoral senator or member of the council of the Doctoral Students' Government – Announcement of the District Election Commission or resolution of the Council of the Doctoral Students' Government.

## § 9

1. The increased scholarship in the first year of education shall be awarded with no application filed by the doctoral student. From the second year of education onwards, the increased doctoral scholarship shall be awarded at the request of the doctoral student.
2. The increased doctoral scholarship shall be awarded by the Rector on the basis of the opinion of a committee appointed by the Rector, hereinafter referred to as the 'Committee'.
3. The Committee is composed of the Dean of the Doctoral School, two Vice-Deans of the Doctoral School and a representative of doctoral students receiving education at the Doctoral School, designated by the SGH Doctoral Student Union.
4. The Committee shall prepare, on the basis of the criteria referred to in § 5, a ranking list of doctoral students admitted to the first year of education, and this list, together with a recommendation for the award of the increased doctoral scholarship, shall be forwarded to the Rector.
5. After having given its opinion on the applications referred to in the second sentence of paragraph 1, the Committee shall prepare a ranking list of doctoral students completing years 2 to 4, and this list, together with a proposal to award or refuse to award the increased doctoral scholarship, shall be forwarded to the Rector.
6. A decision of the Rector to award the increased doctoral scholarship may be appealed against by an application for reconsideration of the case, submitted to the Rector within 14 days of the delivery of the decision.
7. Members of the Committee may not give an opinion on applications for reconsideration submitted to the Rector as referred to in paragraph 6.

## § 10

1. The doctoral scholarship, as well as the increased doctoral scholarship, shall be paid monthly by the 30th day of the month for which the scholarship is due.
  - 1a. The doctoral scholarship for a doctoral student in the 'Implementation Doctorate' Programme shall be paid by the 30th day of each month for which it is due. The condition for the payment of the scholarship is the signing of a tripartite

agreement between the University, the employer and the doctoral student. Until the agreement is signed, the doctoral student shall receive a scholarship in the amount specified in § 2(2). Once the tripartite agreement has been signed, payment of the scholarship referred to in the first sentence shall be made with compensation for the period for which the scholarship was not paid.

- 1b. If the University does not receive funds from the Ministry responsible for higher education in time to pay the full scholarship referred to in paragraph 1a, payment shall be made by the last day of the calendar month following the month in which the University receives funds for the payment of the scholarship. Payment of the scholarship in the situation referred to in the previous sentence shall be made with compensation for the period for which the scholarship was not paid. Until the grant is received, the doctoral student shall receive a scholarship in the amount specified in § 2(2).
2. The scholarships referred to in paragraphs 1 and 1a shall be paid on the basis of payment lists prepared by the Doctoral School Bureau and approved by the Dean of the Doctoral School. The Doctoral School Bureau shall forward the payment lists to the Bursar's Office no later than 7 days before the payment date.
3. The doctoral scholarship shall be paid upon submission by the doctoral student of a statement on a doctoral scholarship at the Doctoral School at the SGH Warsaw School of Economics, hereinafter referred to as the 'statement', which is attached as an appendix hereto.
4. The doctoral scholarship shall be paid to the bank account specified in the statement.
5. In the event of a change in the facts, in relation to the data contained in the statement, the doctoral student is obliged to provide an updated statement in writing to the Doctoral School Bureau, within 2 working days of the date when this change occurs.

## § 11

1. During the suspension of education referred to in Article 204(3) of the Act and § 23 of the Rules and Regulations of the Doctoral School at the SGH Warsaw School of Economics, annexed to Resolution No. 465 of the SGH Senate of 17 April 2019<sup>3)</sup>, as amended, the doctoral student shall retain the right to the doctoral scholarship.

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<sup>3)</sup> on the Rules and Regulations of the Doctoral School at the SGH Warsaw School of Economics.

2. During the period of suspension of education, the provisions on the determination of a maternity benefit shall apply mutatis mutandis to the determination of a doctoral scholarship, with the proviso that the basis for the calculation of the benefit shall be understood as the amount of the monthly doctoral scholarship due on the day of submission of the application for suspension.
3. Within seven days of the suspension period ending, the doctoral student shall submit a written statement on continuing education to the Dean of the Doctoral School.

## § 12

1. A doctoral student shall forfeit the right to a doctoral scholarship if:
  - 1) the doctoral student forfeits their rights and obligations in the situation referred to in § 25(3)(1) and (2) of the Rules and Regulations referred to in § 11(1);
  - 2) the doctoral student takes up employment as an academic teacher or researcher, except that this shall not apply if the employment is taken up in order to carry out a research project referred to in Article 119(2)(2) and (3) of the Act;
  - 2a) the doctoral student receives a salary of at least 150% of the amount of the doctoral scholarship to which they are entitled pursuant to Article 209(4) of the Act from employment in connection with the implementation of a research project referred to in Article 119(2)(2) and (3) of the Act by the entity operating the doctoral school in which the doctoral student is studying, during the period of such employment.
  - 3) the doctoral student is awarded a doctoral degree, subject to Article 209(8) of the Act;
  - 4) the statutory time limit for receiving the scholarship referred to in Article 209(2) of the Act has expired.
- 1a. A doctoral student who has successfully completed the mid-term evaluation may be employed as an academic teacher or researcher, provided that in the case of employment exceeding one half of full-time employment, the amount of the scholarship referred to in § 2(2)-(2a) and § 4(3) shall be 40% of the monthly scholarship received in accordance with Article 209(4)(1) and (2) of the Act.
2. The payment of a doctoral scholarship, including an increased doctoral scholarship, shall be discontinued on the last day of the month in which one of the conditions referred to in paragraph 1 occurred.

3. A doctoral student is required to inform the Dean of the Doctoral School in writing, without delay, about circumstances affecting the payment of the doctoral scholarship and its amount, in particular those referred to in paragraph 1(2), (2a) and (3) and in paragraph 1a in the manner set out in § 10(5).
4. A doctoral student shall be required to return an unduly paid doctoral scholarship within 14 days of receiving a request for return.

#### § 13

By 30 September of each year, the Dean of the Doctoral School shall publish, in the form of a communication, on the Doctoral School's website, information about the rules for scoring academic achievements considered in the contest for the increased doctoral scholarship in the following academic year, incorporating in particular the provisions of the regulation issued pursuant to Article 267(2)(1) of the Act.

#### § 14

The decision on the amount of the scholarship increase, as referred to in § 4(1), for the 2020/2021 academic year shall be taken by the Vice-Rector in charge of the Doctoral School, at the request of the Dean of the Doctoral School, by 30 September 2020.

#### § 15

The Regulation shall enter into force as of the date of its signing.

RECTOR

dr hab. Marek Rocki, Professor at SGH

/signed with a qualified

electronic signature/



Simultaneously I declare that<sup>2</sup>:

- I am not a doctoral student at another doctoral school
- I am not employed as an academic teacher or researcher

**in conjunction with Article 209(10)(1) of the Law on Higher Education and Science (hereinafter: the Act)**

- I am not employed as an academic teacher or researcher for the purpose of carrying out a research project referred to in Article 119(2)(2) and (3) of the Act:
- I am employed as an academic teacher or researcher for the purpose of carrying out a research project referred to in Article 119(2)(2) and (3) of the Act:
  - 1) Name of the employing entity: *Please click or tap here to enter text.*
  - 2) Date of commencement of employment in relation to the research project, referred to in Article 119(2)(2) or (3) of the Act: *Please click or tap here to enter the date.*
  - 3) Date of termination of employment in relation to the research project, referred to in Article 119(2)(2) or (3) of the Act: *Please click or tap here to enter the date.*
  - 4) The title of the research project referred to in Article 119(2)(2) or (3) of the Act: *Please click or tap here to enter text.*
  - 5) Form of employment: employment contract

*I declare that the remuneration on the project does not exceed / exceeds 150% of the amount of the doctoral scholarship to which I am entitled pursuant to Article 209(4) of the Act from employment in connection with the implementation of the research project referred to in Article 119(2)(2) and (3) of the Act.*

**in conjunction with Article 209(10)(2) of the Law on Higher Education and Science (hereinafter: the Act), i.e. after a successful mid-term evaluation**

- I am not employed as an academic teacher or researcher
- I am employed as an academic teacher or researcher
  - 1) Name of the employing entity: *Please click or tap here to enter text.*
  - 2) Date of commencement of employment: *Please click or tap here to enter the date.*
  - 3) Date of termination of employment: *Please click or tap here to enter the date.*

4) Working hours to two decimal places (if employment is more than one half of full-time employment, the amount of the scholarship is 40% of the amount of the monthly scholarship referred to in Article 209(4)(2) of the Act): *Please click or tap here to enter text.*

5) Form of employment: employment contract

I declare that the remuneration on the project does not exceed / exceeds 150% of the amount of the doctoral scholarship to which I am entitled pursuant to Article 209(4) of the Act from employment in connection with the implementation of the research project referred to in Article 119(2)(2) and (3) of the Act.

I am a holder of a certificate:

on disability

on a degree of disability

referred to in Article 5 and Article 62 of the Act of 27 August 1997 on Vocational and Social Rehabilitation and Employment of Persons with Disabilities (Journal of Laws of 2021, items 573 and 1981, and of 2022 item 558).

**Application for voluntary sickness insurance cover<sup>3</sup>**

I apply for voluntary sickness insurance cover  
as from .....

**Application for voluntary pension insurance cover<sup>3</sup>**

(applies to scholarship recipients holding a disability certificate)

I apply for voluntary pension insurance cover  
as from .....

**Statement for insurance purposes<sup>3</sup>**

I am / I am not employed: full-time / part-time.

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<sup>3</sup> Select as appropriate, tick or complete, delete as appropriate.

- The basis for the assessment of social insurance contributions for the employment relationship is lower/higher than the minimum remuneration for work announced in the Monitor Polski by the Prime Minister<sup>4</sup>.
- I am / I am not on an/a unpaid/parental leave in the period  
from ..... to  
.....
- I conduct non-agricultural business activity from ..... to  
..... and therefore pay compulsory social security contributions calculated on a basis equal to at least 60% of the projected average monthly salary announced in the Monitor Polski by the Minister of Family and Social Policy<sup>4</sup>.
- I am / I am not a student under the age of 26 (if so, please provide the name of the school/university).....
- I have concluded a contract of mandate with/ SGH Warsaw School of Economics/ a principal other than /SGH Warsaw School of Economics  
from ..... to:  
.....,  
on which compulsory social security contributions are/are not deducted, calculated on the basis equal to at least the minimum wage determined for a given calendar year as announced for that year in the Monitor Polski by the Prime Minister<sup>4</sup>.
- I am / I am not a retiree/pensioner and I receive a disability pension / family pension / other benefit  
from ..... to:  
.....

**Statement regarding health insurance<sup>3</sup>**

(applies to individuals under 26 years of age)

I declare that I am not / I am subject to health insurance for another reason, namely:

- as a family member reported for insurance by a parent or spouse
- as a holder of a sports scholarship
- as a recipient of a social pension or a permanent, compensatory or guaranteed allowance from social services

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<sup>4</sup> The current rates will be published on the website of the Bursar's Office.

- as a recipient of alimony benefits
- as an unemployed person
- as a farmer or a member of a farmer's household working on a farm within the meaning of the provisions on social insurance for farmers

I apply for health insurance cover YES / NO  
 from .....

**Statement regarding health insurance<sup>3</sup>**

(applies to individuals over 26 years of age)

I apply for health insurance cover YES / NO  
 from .....

**Statement regarding health insurance<sup>3</sup>**

(applies to persons who are outside the EU or EFTA)

I have entered into a contract with the National Health Fund or another healthcare provider YES / NO

as of .....

Pursuant to the Act of 27 August 2004 on health care services financed from public funds (Journal of Laws of 2021, item 1285, as amended<sup>5</sup>):

- I apply for health insurance cover for my child/spouse/ascendant living in the same household as the insured person.
- I do not apply for health insurance cover for my child/spouse/ascendant living in the same household as the insured person.

**Details of person reported (child/spouse/ascendant)**

Name and surname: .....

Polish Resident ID No. [PESEL]: .....

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<sup>5</sup> The amendments to the consolidated text of the aforementioned Act were published in Journal of Laws of 2022, items 2561, 2674, 2770 and of 2023, items 605, 650 and 658.

Passport number and date of birth (in the case of foreigners): .....

Middle name (if any) .....

Family name at birth (if the name has been changed): .....

Citizenship: .....

Degree of disability: .....

Is he/she living in the same household as the insured person: yes/no:

Address of registered residence:

Postcode:..... Town/city: .....

Municipality: .....

Street: ..... House no./ Apartment no.:.....

Residence address (if different from registered address):

Postcode:..... Town/city:.....

Municipality: .....

Street: ..... House no./ Apartment no.:.....

I certify that the above data are true and correct. The members of my family who are reported to be insured by me are not subject to compulsory health insurance for any other reason, nor have they been reported to health insurance by other family members.

I certify that the above data are true and correct<sup>6</sup>

I declare that the legal and financial consequences of a wrongly filled declaration or failure to inform about any changes affecting the obligation to insure within 2 days from the date of these changes are borne by me as a doctoral student.

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(date, legible signature)

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<sup>6</sup> The doctoral student shall be liable for the legal and financial consequences of a wrongly filled declaration or a failure to notify any changes affecting the obligation to insure within 3 days from the date when these changes occurred.

## **INFORMATION CLAUSE ON PERSONAL DATA PROTECTION**

### **1. Personal data controller**

The Controller of your personal data is the SGH Warsaw School of Economics in Warsaw with its registered office at al. Niepodległości 162, 02-554 Warsaw.

### **2. Data Protection Officer**

The controller has appointed a Data Protection Officer who can be contacted via e-mail: [iod@sgh.waw.pl](mailto:iod@sgh.waw.pl).

### **3. Purpose and legal basis for the processing of personal data**

The personal data you provide will be processed for the purpose of determining the amount and payment of the doctoral scholarship and for the fulfilment of the Controller's obligations set out in the social security and health insurance regulations.

The legal basis for the processing of personal data is Article 6(1)(c) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data repealing Directive 95/46/EC (General Data Protection Regulation), hereinafter referred to as 'GDPR', in the case of the processing of special categories of personal data (such as health data, e.g. on a disability certificate), also Article 9(2)(b) GDPR, in connection with the provisions of the Act of 20 July 2018 – Law on Higher Education and Science (Journal of Laws of 2022, items 574 and 583), Act of 14 June 1960 – the Code of Administrative Procedure (Journal of Laws of 2021, item 735, of 2022, items 1491 and 2052), Act of 27 August 2004 on health care services financed from public funds (Journal of Laws of 2021, item 1285, as amended<sup>7</sup>), Act of 13 October 1998 on social insurance system (Journal of Laws of 2021, item 423, as amended<sup>8</sup>).

### **4. Obligation to provide personal data**

The provision of personal data is a necessary condition for determining the amount and payment of the doctoral scholarship and enrolment for insurance.

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<sup>7</sup> The amendments to the consolidated text of the aforementioned Act were published in Journal of Laws of 2021, items 1292, 1559, 1773, 1834, 1981, 2105, 2120, 2232, 2270, 2427, 2469 and of 2022, items 64, 91, 525 and 583.

<sup>8</sup> The amendments to the consolidated text of the aforementioned Act were published in Journal of Laws of 2021, items 432, 619, 1621, 1834, 1981, 2105.

The provision of health data is voluntary, but necessary if you wish to receive an increased scholarship.

#### 5. Processing period

The personal data provided by you will be processed for the time necessary for the settlement of the scholarship and the keeping of mandatory financial and accounting documentation, as well as for archiving purposes in accordance with the applicable legislation.

#### 6. Recipients of personal data

Your personal information will not, in principle, be disclosed to other entities, except those authorised by law.

The data will be made available to the Social Insurance Institution and the minister in charge of higher education and science (in connection with the obligation to enter data into the POL-on System). Where the Controller uses the services of other entities, personal data may be disclosed to them on the basis of contracts entrusting the processing of personal data and those entities will be required to preserve the confidentiality of the data processed.

#### 7. Rights in relation to processing

You have the right to access, rectify, limit the processing of or erase the contents of your personal data in specific cases set out in the law.

The personal data provided by you will not be subject to profiling nor will automated decisions be taken on the basis of these data.

#### 8. Information on the right to lodge a complaint

You have the right to lodge a complaint with the President of the Personal Data Protection Office if you believe that the processing of your personal data violates the GDPR.